

Sutton Tennis & Squash Club Junior Open Tournament
Monday 15th to Saturday 20th August 2016 (SUR16S0561)
TOURNAMENT FACT SHEET AND ENTRY CONDITIONS

Please note that this information applies only to the junior events at this tournament and not to the Grade 1 British Tour Competition which is also taking place at the club during the same period. For details of the British Tour event, please visit the LTA website and search for tournament code SUR16S1724.

<p>Acceptance & Selection Policy</p>	<p>Where an event is oversubscribed the following selection policy will operate:</p> <p>In 8&U events, with the exception of players awarded wild cards, the highest rated applicants will be selected first. Players of the same LTA rating shall be split by lot.</p> <p>In 9&U and 10&U events, with the exception of players awarded wild cards, the highest rated applicants will be selected first. Players of the same LTA rating will be merited according to an LTA approved method of assessing recent form. Players of equal rating and equal "recent form" shall be split by lot. The decision of the tournament committee regarding recent form shall be binding and unappealable and we will not enter into any correspondence in connection with such decisions.</p> <p>In junior singles events (12&U to 18&U), with the exception of players awarded wild cards, the highest ranked applicants will be selected first. For acceptance purposes a player's LTA RANKING on the application deadline shall be used. Players who have the same ranking shall be split by lot.</p> <p>In junior doubles events, with the exception of teams awarded wild cards, teams with the lowest combined ranking will be selected first. Where doubles pairs have the same combined ranking then the team with the highest ranked player will be accepted first. Where this fails to break a tie then teams shall be split by lot. For acceptance purposes a player's LTA RANKING on the SINGLES cancellation deadline shall be used.</p> <p>For doubles events, in all cases, players who have entered as a doubles team will take priority over individual players who have entered with a status of "Partner Wanted" and who are paired up by the referee. An application shall only be considered complete on receipt of a valid application from BOTH players in a doubles team.</p>
<p>Address of Tournament</p>	<p>(1) Sutton Tennis & Squash Club, 19 Devonshire Road, Sutton, Surrey SM2 5HH. Telephone 020 8642 0209 (Clubhouse), 020 8643 2940 (Office)</p> <p>(2) Cheam Lawn Tennis Club, Peaches Close, Cheam, Surrey SM2 7BJ. Telephone 020 8643 2776</p> <p>Players must be prepared to play at either location and have the means to travel between sites.</p> <p>Other nearby clubs/centres may be used as decided by the committee.</p>
<p>Application Deadline</p>	<ul style="list-style-type: none"> • Singles events: Monday 1st August 2016 at 10:00am. • Junior Doubles events: Wednesday 17th August 2016 at 4:00pm. • Singles consolation events: 15 minutes after all players have completed their first matches in the corresponding main draw event. <p>We may extend the application deadline for any event (or part of an event), if we feel this to be in the best interests of the tournament.</p>
<p>Application Methods</p>	<p>You may make an application to any singles event at this tournament via our website www.tennisuk.net. Players must register with the site before making an application. We shall also accept applications by post or fax using an approved entry form (available from our website or on request). Applications will neither be accepted by e-mail, telephone, nor via the LTA website. Applications made without payment of the correct entry fee/s may not be accepted.</p> <p>Applications for doubles events may only be made at the tournament site (up to the doubles application deadlines shown above) with payment by cash or by cheque at the time of application.</p> <p>Applications for consolation events may only be made at the tournament venue, in person.</p>
<p>Balls</p>	<p>Babolat Roland Garros balls or an equivalent ITF approved brand will be provided for all yellow ball events. The winner of each match shall return the balls to the control desk immediately after the conclusion of each match.</p>

	<ul style="list-style-type: none"> • Low compression (green) balls shall be used for 10 & under events. • Low compression (orange) balls will be used for 9 & under events. • Approved felt balls will be provided for 8 & under mini-red events. <p>Once-used balls may be used for some junior and mini tennis matches, particularly in early rounds..</p>
British Tennis Membership	All applicants for both singles and doubles events must be British Tennis members and hold a current British Tennis rating at the time of application.
Cancellation (Withdrawal) Deadline	<p>All singles events: Friday 5th August 2016 at 10:00am. Doubles events: same as application deadline. Singles consolation events: same as application deadline.</p> <p>No fees will be charged to players who cancel within the above deadlines.</p> <p>It is each player's responsibility to ensure that we have received and acknowledged your request to cancel prior to the above dates/times.</p>
Cancellation of Event(s) and/or the Tournament	<p>We may cancel any event, if in our opinion it would not be economical, practical or in the best interests of players to run such an event.</p> <p>We may also cancel the tournament, any event or part of an event as a result of unforeseen circumstances.</p> <p>An entry fee refund will be made for any event(s) which are cancelled, curtailed or abandoned provided you have not started a match in the event <u>and</u> you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event.</p>
Car Parking	Parking is permitted on the roads surrounding Sutton Tennis & Squash Club and the council have agreed not to enforce parking restrictions during the week of the tournament although this does NOT apply to double yellow lines. Car drivers are asked to act responsibly and not park on pavements, grass verges nor block neighbours' driveways.
Catering	A selection of drinks and hot/cold refreshments will be available from both clubs at most times during the tournament. Players, parents and other tournament visitors are reminded that only refreshments purchased from the club may be consumed on-site.
Clay Courts – Competitors' Responsibilities	Unless directed otherwise by ground staff or a tournament official, BOTH players must drag the courts and sweep the lines after the end of each match.
Club Activities	All players and guests must respect the rights and enjoyment of other people using the club (whether for tennis activities or otherwise). Adjacent courts may be used for coaching and other non-tennis activities by club members and their guests.
Clothing	All players must wear recognised tennis clothing (coloured clothing is allowed) and shoes which do not damage or mark the courts. Trainers are not permitted. Clothing containing outsized logos and/or advertising material is not permitted. Warm-up clothing/track suits may not be worn during a match, unless permission has been obtained from the referee (or assistant).
Committee/Tournament Personnel	<ul style="list-style-type: none"> • Steve Lewis (Sutton Tennis & Squash Club) • Roland Daniels (Sutton Tennis & Squash Club) • Steve Tiddy (Sutton Tennis & Squash Club) • Dilanthi Hasan (Sutton Tennis & Squash Club) • Peter Ward (Sutton Tennis & Squash Club) • Jason Smythe (Sutton Tennis & Squash Club) • Simon Burgess (Cheam Lawn Tennis Club) • Bill Perkins (Tournament Referee) • David Fuchs (Tennis Services UK Limited) <p>• Tim Pearce (Assistant Referee)</p> <p>The referee (and assistant referee) are LTA Licensed Officials and members of the Association of British Tennis Officials.</p>
Complaints	In the event of a complaint in respect of an LTA Official Competition (including in relation to an Organising Committee, Referee, Chair Umpire, line/net umpire, Court Supervisor or coach), a written complaint may be lodged with the LTA at officiatingsupport@lta.org.uk within 7 days of the occurrence of the situation leading to the complaint.

	The LTA's Officiating Development Manager will determine what further action, if any, should be taken, including referring the matter to another party such as ABTO, a club, County Association or Organising Committee and/ or the LTA Disciplinary Officer (to be dealt with in accordance with the LTA's Disciplinary and Dispute Resolution Procedures). For the avoidance of doubt, the results of all matches connected to the complaint will stand in any event.
Conditional Applications	We will not accept an application which is conditional upon a player being accepted for two or more events applied for, nor on another player also being accepted to play in the tournament.
Contacting Us	All applications, enquiries and other correspondence relating to this tournament should be addressed to: Tennis Services UK Limited, P.O. Box 151, Sutton SM1 2WN. Telephone: 0333 247 9819. Fax: 07092 27 27 27 E-mail: info@tennisuk.net Withdrawals made after the published cancellation deadline may only be made by telephone. During the tournament (including the day before the start of the tournament), the referee is only available by telephone.
Courts	The tournament will take place outdoors on up to 6 porous acrylic and 3 artificial clay courts at Sutton Tennis & Squash Club and up to 5 artificial grass courts at Cheam LTC. Competitors cannot choose which surface to play their matches on and individual matches within an event (including those within the same round) may be played on different surfaces. Other clubs/centres and court surfaces may be used, at the discretion of the committee. Floodlights may be used for some matches.
Data Protection	By submitting an application to this tournament, you agree to the publication of your name, British Tennis membership number, rating, ranking, county, acceptance status, match details and results on our website, the LTA website and to our privacy policy (available from www.tennisuk.net). You also agree to the LTA and/or LTA sanction tournament organisers, from your geographical area, using the information provided as part of your application (with the exception of credit/debit card details) to communicate information about this and future tournaments, in your geographical area, via post/email or SMS. You also accept that such information may be used to update the British Tennis Membership record of the person identified.
Dates and Times of Play	The tournament takes place from Monday 15 th to Saturday 20 th August 2016. Some events will take place on specified days during the period of the tournament (see "Events" for details). Play in all events may start from 9.00am daily and continue into the early evening. We may alter the times of play during the tournament, if we feel this necessary to complete the competition on time.
Doping Test	Under LTA regulations, any player may be required to submit to a random doping control test without prior notice. This will be undertaken by an independent sampling officer appointed by UK Sport. Failure to submit to this test will be treated as a positive result.
Emergency Medical Treatment	In a case of accident, illness or emergency at the tournament, involving a player under the age of 18 years old, emergency medical treatment may be carried out as recommended by an approved medical authority.
Entry Fees and Payment Methods	<ul style="list-style-type: none"> • Mini-red 8 & under singles: £10.00 • Mini-orange 9 & under singles: £14.00 • Mini-green 10 & under singles: £14.00 • All other junior singles events: £20.00 • Junior doubles events: £10.00 per player • Singles consolation events: no additional charge <p>Singles entry fees may be paid by cheque or postal order. Visa and MasterCard can also be accepted. Entry fees for doubles applications made onsite shall be paid in cash or by cheque.</p> <p>Cheques relating to cancelled/unsuccessful applications will be shredded 10 days after the conclusion of the tournament, unless a stamped addressed envelope is provided to the Tennis Services UK Limited within this time period.</p> <p>Entry fees will be billed to all successful applicants on or shortly after the cancellation deadline. Entry fees paid by credit or debit card are collected by Tennis Services UK Limited acting as an agent authorised by the club for the collection of entry fee payments.</p> <p>We reserve the right to make an administrative charge where a payment is dishonoured, declined or</p>

	remains outstanding more than 14 days after the first day of the tournament. Recovery costs will also be added to any unpaid amounts due.
Events and Event Dates	<p>The following events will be staged:</p> <ul style="list-style-type: none"> • 8U Mixed Singles (Friday 19th August only) • 9U Boys Singles (Wednesday 17th August only) • 10U Boys Singles (Thursday 18th &/or Friday 19th August) • 12U Boys Singles (Monday 15th to Wednesday 17th August) • 14U Boys Singles (Wednesday 17th to Saturday 20th August) • 16U Boys Singles (Monday 15th to Wednesday 17th August) • 18U Boys Singles (Thursday 18th to Saturday 20th August) <ul style="list-style-type: none"> • 9U Girls Singles (Wednesday 17th August only) • 10U Girls Singles (Thursday 18th &/or Friday 19th August) • 12U Girls Singles (Monday 15th to Wednesday 17th August) • 14U Girls Singles (Wednesday 17th to Saturday 20th August) • 16U Girls Singles (Monday 15th to Wednesday 17th August) • 18U Girls Singles (Thursday 18th to Saturday 20th August) <ul style="list-style-type: none"> • 14U Boys Doubles (Thursday 18th to Saturday 20th August) • 14U Girls Doubles (Thursday 18th to Saturday 20th August) <p>Please use the age group calculator on the LTA website to ascertain your eligibility for an event: http://www.lta.org.uk/play/competing/competition-age-groups1/</p> <p>Unless stated otherwise, events may take place on any or all of the tournament dates. Not all events will necessarily take place on all published dates although this will depend on entry numbers, draw format, the progress of players taking part in multiple events and the weather).</p> <p>Singles consolation events/matches are also intended (weather and circumstances permitting).</p> <p>Consolation events/matches are also intended (weather and circumstances permitting) in all singles events where a knockout draw format is used.</p>
Event Format	<p>Events may use standard knockout draws, progressive or staggered draw formats, according to entry numbers. Where an alternative event format is adopted which requires players to compete in two or more matches (e.g. round-robin, playback, compass), such additional matches are an integral and compulsory part of the event and are not optional.</p> <p>We may change the format of any event; amalgamate events or run qualifying events if we feel that it is reasonable and appropriate to do so. The referee may also change any draw in the event of withdrawals.</p>
Event Eligibility/Restrictions	<p>Subject to age restrictions, players may enter a maximum of TWO singles events, ONE same-gender doubles event and the mixed doubles event. Where players apply for more than one singles events then these must be in CONSECUTIVE age groups. E.g. 14's and 16's, but NOT 14's and 18's.</p> <p>Players applying for the grade 1 Open Men's or Ladies Singles events forming part of the concurrent British Tour competition (LTA tournament code: SUR16S1724) may also apply for the 18&U singles event at this competition.</p> <p>In addition players may apply for one or two singles consolation events, provided they have:</p> <ol style="list-style-type: none"> (a) taken part in the associated main draw or qualifying event; and (b) been eliminated by all main-draw (or qualifying) singles events by the consolation application deadline; and (c) not won a match (other than a walkover win) in the qualifying and/or main draw event of the associated consolation event.
Late Arrivals	<p>Please allow sufficient time for your journey to the club including allowances for delays. If you are running late please contact the referee. If you are not present and ready to play within 15 minutes of your court being ready and your match being called, you may be scratched from the match. The entry fee is not refundable in these circumstances and LTA withdrawal penalty points may be applied.</p> <p>Where a player withdraws or is not present and ready to play, the referee may, at his/her entire discretion fill a vacant space in the draw with a lucky loser or a reserve or award a walkover.</p>

Liability	All players enter this tournament, use the club and compete at their own risk. Neither the tournament, its officials nor the club, its staff, management or committee will be responsible for death, personal injury, or loss of or damage to property whether occurring on the premises or otherwise, other than liability for negligence incurred under English law. If we make a mistake which prevents you from playing or continuing in the tournament, the maximum amount we shall be liable for is the value of your entry fee.
Match Format	<ul style="list-style-type: none"> • 8U: One match tiebreak to 10 points (2 clear points at 9-9) • 9U: Best of three tiebreaks to 7 points (2 clear points at 6-6) • 10U: Two short sets (tiebreak at 4-4) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set • 12U-18U Singles: Two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set • Men’s, Ladies and Open Mixed doubles events: Two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each team wins one set • All junior doubles events: Two standard sets (tiebreak at 6-6) with “sudden-death” deuce plus a match tiebreak to 10 points (2 clear points at 9-9) – if each team wins one set <p>The format for consolation matches/events shall be decided by the committee according to circumstances.</p> <p>In the event of circumstances beyond our control, the referee may alter the match format for any event (or part of an event). This may mean adopting abbreviated scoring methods – some of which may not count for LTA ratings purposes.</p>
Media Statement and Photography Policy	<p>Unless the tournament referee is informed prior to the start of the tournament, you consent to being involved in any publicity connected with LTA staged tournaments, the hosting venue and/or Tennis Services UK Limited. This includes (but is not limited to) media interviews, photographs and TV footage.</p> <p>Unofficial photography and video recording is not permitted without the prior consent of the tournament referee, a club official, any players involved in such photography/video footage and (in the case of players under 18 years of age) their parent or legal guardian. To avoid disruption to play, permission to take photographs (or video recordings) must be made with sufficient notice as consent will not normally be sought from players once a match (including warm-up) has commenced. A photographic consent form may need to be completed. Consent to photography (or video recording) may be withdrawn at any time.</p>
Non-Umpired Matches	With the exception of 8&U events, matches will normally be played without umpires. All players must be familiar with the LTA Guidelines for a non-umpired match, a copy of which will be on display at the tournament.
Other/Overlapping Competitions	<p>LTA regulations permit players to play in two or more competitions with overlapping event dates, although if a player is required by two or more tournaments at the same time then penalties will apply in the case of withdrawal (see “Withdrawals”). In addition, if a player takes part in a competition but then withdraws (or retires from a match) and then competes in another competition with overlapping event dates, they will forfeit ALL rankings points from BOTH competitions.</p> <p>Tournament officials are NOT expected to accommodate scheduling requests in order to help players who wish to take part in two or more competitions with overlapping event dates and players who wish to play in overlapping competitions do so at their own risk.</p>
Parental Consent	Applications made by or on behalf of players under 18 years of age must be countersigned by a parent or legally registered guardian. In the case of online applications, the registration of a credit/debit card and the use of a player’s British Tennis/LTA number (or username) and online registration password shall constitute parental consent.
Prizes/Trophies/Prize Money	<p>In Men’s and Ladies Open singles, doubles and mixed doubles events, prize money will be paid. For more details please visit the LTA website – tournament code SUR16S1724</p> <p>In all other events, a personal prize or trophy will be awarded to each winner and runner up.</p>
Ratings and Rankings	<p>We will use the ratings and rankings supplied to us by the Lawn Tennis Association. We will submit all applicable singles results to the LTA for inclusion in the ratings and rankings runs.</p> <p>LTA Grade 3 rankings points will be awarded in all singles and doubles events.</p>
Referee	See “Committee/Tournament Personnel”

Refunds	<p>You will not be charged an entry fee for an event if:</p> <ul style="list-style-type: none"> (a) we cancel the tournament (b) we decide not to run an event (c) your application to an event was unsuccessful (d) you cancelled an application prior to the published cancellation deadline (e) you were placed on a reserve list but were not called upon to play (f) you were placed on a reserve list and invited to take part with less than 24 hours notice and decided not to accept (g) we are unable to accept your application for any other reason <p>We shall refund any entry fee paid for any event which is cancelled, curtailed or abandoned provided that:</p> <ul style="list-style-type: none"> (a) you have not started a match in the event (b) you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event <p>Refunds will not be made:</p> <ul style="list-style-type: none"> (a) if a player withdraws after the published cancellation deadline for an event (b) if a player fails to arrive at the tournament on time and misses their match as a consequence. (c) where consolation events/matches are cancelled, curtailed, abandoned or do not take place for any other reason (d) in any other circumstances (except those detailed under "Liability").
Refusal of Admission	<p>The club may refuse admission to any person without giving a reason and ask any person to leave the premises if their behaviour has caused or is considered likely to cause distress or inconvenience to others, whether in connection with the tournament or otherwise.</p>
Refusal of Applications	<p>We may decline to accept an application from any player. Reasons for declining an application may include failure to settle entry fees for a previous event or tournament, a poor history of withdrawals, failure to appear and disruptive behaviour (whether at this club or otherwise). A decision to decline an entry is never made lightly and is always done in the best interests of the tournament and in consultation with at least two members of the tournament committee.</p>
Reserves	<p>Reserve players are committed to playing in the tournament if they are accepted unless they cancel from the reserve list prior to acceptance. An exception applies if we provide less than 24 hours notice of your first match in which case you may decide not to play and will not be charged or penalised.</p> <p>If a reserve player is accepted then they will NOT be contacted by telephone UNLESS they are accepted less than 96 hours (four days) before the start of the <u>tournament</u>. It is the responsibility of reserves to check the website (or contact the tournament referee) to track their reserve or acceptance status.</p> <p>If you are accepted less than 96 hours (4 days) before the start of the <u>tournament</u> then you will be <u>notified</u> of acceptance by telephone. If however we contact you less than 24 hours <u>before your match time</u> then you will be <u>invited</u> to play and may decline without penalty.</p> <p>Reserves who are accepted to play and then withdraw will be charged an entry fee and shall incur LTA withdrawal penalty points (see withdrawals).</p>
Rules Governing This Tournament	<p>The tournament is sanctioned by the Lawn Tennis Association ("the LTA") and will be conducted in accordance with the Rules of Tennis; the Rules & Regulations of the Lawn Tennis Association; LTA Competition Regulations including the LTA Code of Conduct, the LTA Clothing and Equipment Regulations, LTA Anti-Doping programme, LTA Disciplinary Resolution Procedures, Regulations concerning Match Fixing, Financial Speculation and Betting, The Tennis Services UK Limited Registration, Payment Conditions and Privacy Policy and the rules of the hosting venue.</p> <p>The tournament committee may alter or add to these rules in which case we will post written details on the tournament notice board and/or the tournament website. The referee shall however have general discretionary powers in interpreting any rule or regulation relating to the tournament and in situations not specifically covered by any applicable rules or regulations governing this tournament.</p>
Scoreboards	<p>Where scoreboards are provided these must be used. As a minimum, players must update these at each change of ends. The winner of each match is responsible for resetting the scoreboard and returning the used match balls, tin (and any name cards provided), to the control desk, immediately after the end of each match.</p>
Scheduling of Matches	<p>Match times are fixed by the referee and are NOT NEGOTIABLE. All applicants are considered available to play AT ALL TIMES throughout the published dates and times detailed under "Events".</p>

	<p>It is each player's responsibility to find out when and where they are required to play each match by checking the tournament website or telephoning the tournament (see "Contacting Us"). During the tournament, the website is updated by approximately 8:30pm with match times for the following day. If a player is unable to ascertain when they are required to play by any other means then they should arrive at Sutton Tennis and Squash Club, prior to 8:30am and check the order of play posted on the tournament notice board.</p> <p>Any match notification emails are sent as a courtesy reminder ONLY. If a player fails to arrive for a match and claims that they did not receive an email, this will not be accepted as a valid reason in any circumstances.</p>
Sign-In	<p>Players must sign in at the control table each day, in person at the correct venue at least 15 minutes before the scheduled time of their match and at the venue where their match has been scheduled. Parents, coaches and other representatives may not sign in on behalf of a player.</p> <p>Players who do not do this will not be considered to be present. At the discretion of the referee, matches may be called up to 15 minutes prior to their scheduled time if both/all players in a match have signed in and there is a court available.</p>
Travel Information	<p>Travel information and a map detailing the location of both clubs are available from the tournament website (www.tennisuk.net).</p>
Website	<p>The tournament website at www.tennisuk.net provides online application and payment facilities and includes up to date entry/acceptance/reserve lists. Match dates/times and draw sheets are published shortly prior to the start of the tournament and are updated during the competition on a daily basis.</p> <p>Draw sheets and orders of play for the Men's and Ladies open singles events and the Men's, Ladies and Mixed Open doubles events shall be available from the LTA website (www.lta.org.uk). LTA tournament code SUR16S1724.</p>
Wet Weather	<p>During periods of wet weather, matches may be delayed, postponed or cancelled. We will make every attempt to revise orders of play where possible and keep players informed where it is practical to do this. It is recommended that players check, before starting their journey to see if there have been any changes to the scheduling. Due to the large number of players taking part, it may not be possible to contact players individually if matches are delayed, postponed or moved to another day.</p>
Wild Cards	<p>The committee reserves the right to issue wild cards, in accordance with LTA tournament regulations, at variation to the published acceptance method. A maximum of one wild card place may be awarded for every 8 players in a draw (except where stated otherwise in LTA regulations).</p> <p>We shall not enter into any correspondence regarding wild card decisions which are made on an entirely discretionary basis.</p>
Withdrawals	<p>A player who does not wish to take part in any event and advises us prior to the published cancellation deadline shall incur no charge or penalty (see "Cancellation of Applications")</p> <p>After the published cancellation deadline, any player withdrawing from a match or an event:</p> <ol style="list-style-type: none"> (a) must notify the referee by telephone (see "Contacting Us") providing as much notice as possible (b) shall forfeit his/her entry fee (c) with the exception of players in the mini-red 8&U events, may receive suspension points under the LTA's withdrawal penalty system. Appeals against penalty points should be submitted directly to the LTA and neither the referee nor the tournament director has any discretion over their imposition.